

Assets Employers Want

Even if you think that you don't have enough education or work experience, you probably do have a few of the right personal assets to make an impact with the right person at the right time. So what personal assets do employers value? Here are some examples of things that are important to employers. Check those that you believe you have and add them to your resume.

Strong work ethic, conscientious, reliable

Positive attitude, upbeat, generate good will

Good communication skills, speaks clearly, good listener

Time management, prioritizes and multi-tasks, uses time wisely

Problem-solver, makes decisions

Team player, cooperates with others, accepts responsibility

Self-confidence, motivated, asks questions, contributes ideas

Personal growth, interested in learning

Focused and driven, goal-oriented

Flexible and adaptable, open to new ideas

Work under pressure, comes through in a pinch

Follows rules and fits into the structure

Gets along well with people from all backgrounds