# Building Your Financial House 

 Set the Foundation of Your FutureModule 7
Borrow to Grow Ex-Offender Reentry Participant Guide

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## Self-Assessment and Track Your Progress

ID $\qquad$

Congratulations! You are on your way to Building Your Financial House! Use this form to identify key ideas, practices, and the progress you have made to Borrow to Grow.

| Prior to Incarceration (check all that apply) | Current Practices (check all that apply) |
| :---: | :---: |
| $\square \quad \mathrm{I}$ usually paid bills on time. | $\square$ I know the total amount of debt I currently owe. |
| I look at the total cost of credit before borrowing. | I pay an additional amount every month towards my fines and court costs. |
| $\square \quad$ I usually paid more than the minimum payment on my credit cards. | I have ordered my free credit reports within the past year and reviewed them for errors. |
| $\square \quad$ I knew the percentage (\%) of my gross monthly income that goes to credit payments. |  |



## Introduction and Objectives

Welcome back to Building Your Financial House! Remember that each module will introduce money concepts (knowledge) and then the actions you can take to build your own financial house. As a result of Borrow to Grow,

You will know:

- The types and appropriate uses of 'other people's money' (OPM)
- The four main factors that affect the total cost of using credit
- Credit reports and scores, how to get them, and how lenders use them
- Credit risk to cost relationship and ways to improve credit worthiness
- Information lenders must provide to you when borrowing money


## Actions to take:

- Plan and meet obligations
- Limit borrowing to reasonable and manageable levels
- Limit borrowing to pay for items that will improve your financial picture
- Avoid high cost borrowing; plan, understand, and shop around for the best terms
- Order free credit reports every 12 months from each bureau and review for errors and potential problems

Forging your path to financial stability and success upon reentry will be hard, very hard, but achievable if you are willing to make the commitment. Keep the following in mind as you begin your reentry journey today.

Do whatever it takes, including getting right with yourself and being in the right place with the right people.

Stay flexible and be patient; the first steps you make are only transitions to something better.

Take your reentry
seriously; the difference between success and failure is a choice.

## Destination: <br> <br> Successful Reentry

 <br> <br> Successful Reentry} Have realistic expectations.Work hard, stay focused, and don't be distracted by the nay-sayers.

Ask for help; there are many resources available to you.

## Path to Successful Reentry

By now, you know it is time to create your path to becoming a successful ex-offender. It starts with making the commitment to becoming a productive member of society, securing gainful and meaningful employment, and living your success. Will you make that commitment?

Remember also that no one can change the past, but you can direct your future. You can choose to do whatever it takes, including getting right with yourself and being in the right place with the right people. Review the key areas of which to pay attention so you can stay on the right path to successful reentry.


## Credit Myths and Facts

Take this true and false quiz to see how much you know about credit. Place a check mark under the true or false answer you feel is correct for each statement.

| True | False |  |
| :--- | :--- | :--- |
|  |  | Statement |
|  |  | 1. Credit reporting agencies approve or reject a person's request for credit. |

2. Credit reports are not all the same.
3. My credit score will be lower if I view my credit reports.
4. The safest place to get a loan is at a bank, credit union, or savings bank.
5. All credit repair companies can fix credit problems.
6. Information in a credit report only affects a person's finances.
7. My employer must have my permission to see my credit report.
8. Credit is something we should all understand.
9. I must keep a balance on my credit cards in order to build a credit history.
10. If I qualify for credit, I must be able to afford it.

Score: 0


## Credit Myths and Facts Answer Sheet

Here are the answers to the true and false quiz.

|  | Statement |
| :--- | :--- | :--- |
| False | 1. Credit reporting agencies approve or reject a person's request for <br> credit. Credit reporting agencies give your credit information to lenders. The <br> lenders use that information to make the decision to approve or reject your request <br> for credit. |
| False | 2. Information in a credit report only affects a person's finances. <br> Information in a credit report does affect your finances. However, it can also affect <br> your car insurance rates and whether you get rental housing. Many employers review <br> credit reports before hiring a new employee. Employers know that people with <br> money problems are often less productive at work, miss more work days, have <br> problems at home, and are more likely to steal from the workplace. |
| False | 3. My credit score will be lower if I view my credit reports. <br> Viewing your own credit report will have no negative impact on your credit score. <br> You should review you credit reports at least once a year. |
| False | 4. I must keep a balance on my credit cards in order to build a credit <br> history. Credit use and on-time payments are what build a credit history. You can <br> do this and still pay off the balance in full every month. |
| True | 5. All credit repair companies can fix credit problems. <br> Most credit repair companies are scams. You can fix errors yourself for no cost. |
| 6. Credit reports are not all the same. |  |
| Not all companies or businesses will report to all three credit bureaus (Experian, |  |
| Equifax, and Trans Union). The speed at which the credit bureaus receive and update |  |
| information is not the same. |  |

## Other People's Money

Recall that in the Make Money Work module, we discussed investing in bonds. A bond is an "IOU," in which you are lending money to a company, municipality, state or federal government. They agree to pay you interest while using your money and pay back the entire amount borrowed at some point in the future. We looked at an example of "Your City" needing money to build a museum.


When the city paid back the loan with interest, the saver was happy! If the city wanted to borrow again, it could and pay a lower rate of interest. When they didn't pay back the loan, the saver was not happy. If the city wanted to borrower money again, it would have difficulty and pay a higher rate of interest. So, when someone/thing uses your money, you want it to be paid back!

It's no different when you use other people's money or OPM for short. They expect to be paid back with interest for letting you use it. If you don't pay back the money and interest, you may not be able to use OPM in the future or have to pay a higher rate of interest.

OPM is referred to in two ways: credit and debt. Credit is your ability or permission to use OPM.
Debt is the OPM that you have already used and now have to pay back.
Credit is granted generally under two conditions: secured or unsecured. Secured credit is when you provide something of value (known as collateral) as a guarantee that you will repay the debt. If you fail to repay the debt, the lender takes the collateral as repayment. Common collateral items are a home, car, or even cash itself, like in a bank account.

A guarantee or collateral is not required with unsecured credit. The lender trusts that you will repay the debt. If you fail to repay, the lender will report you as unreliable in meeting your obligations (which affects your ability to borrow more OPM), and, the lender could even take you to court to try to get their money back.

## Types of Credit

|  | Revolving | Installment | Service |
| :--- | :--- | :--- | :--- |
| Key Concept | Reusable | Lump sum (and done) | Month-to- <br> month |
| Example | Credit cards | Mortgage loan | Electricity |
| Payments | Flexible; based on <br> balance | Inflexible; set by <br> interest rate and time <br> (amortization) | Variable; <br> based on usage |
| Costs/Fees | Interest <br> Annual <br> Late <br> Transaction | Interest <br> Application <br> Points <br> Document prep | Late <br> Interest |
| Default | Purchases declined <br> Interest rate hike | Foreclosure/Repo <br> Garnishment | Shut off |
|  |  |  |  |

## Revolving Credit

This type of credit, sometimes referred to as open-ended credit, allows you to borrow money at any time up to a set limit. When you pay back the borrowed money, you'll be able to use it again. The lender allows you to pay back the money in a lump sum or over an extended period of time. If you pay back the debt over time, you are charged a fee, called interest, each month on the amount that you owe. A credit card is an example of revolving credit.

## Installment Credit

This type of credit, sometimes referred as closed-ended credit, allows you to borrow a specific amount of money, at one time, for a specific purpose. A fixed monthly payment is calculated by a repayment method called amortization. Amortization is the gradual repayment of debt over time. Each payment has some dollars paid to reduce the amount owed and some dollars are paid to the lender as interest. Installment credit is usually used for large purchases, such as a car, a home, or higher education.

## Service Credit

You may be using this type of credit and not know it. For example, utility companies allow you to pay for service after they are used. If you are unable to make the payment within the given time period, there is usually a penalty charge that will be added to your bill. If you do not pay the bill, the utility can be shut off.

## Four Factors of Finance

Have you ever had to choose between 0\% financing or discount? Have you been offered an extended term (usually for a higher interest rate) to lower the monthly payment? What about paying a fee in exchange for a lower interest rate and the convenience of rolling fees into the loan amount? The follow chart compares the total cost of an item base on these common choices and options.

| Comparing Offers | $\mathbf{1}$ | $\mathbf{2}$ | $\mathbf{3}$ | $\mathbf{4}$ |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| List Price | $\$ 10,000$ | $\$ 10,000$ | $\$ 10,000$ | $\$ 10,000$ |  |
| Discount | - | $(\$ 1,000)$ | $(\$ 1,000)$ | $(\$ 1,000)$ |  |
| Fees | - | - | - | $\$ 250$ |  |
|  |  | Paid-up front | Rolled into loan |  |  |
| Loan Amount | $\$ 10,000$ | $\$ 9,000$ | $\$ 9,000$ | $\$ 9000$ | $\$ 9,250$ |
| Interest | $0 \%$ | $7.00 \%$ | $8.00 \%$ | $7.00 \%$ |  |
| Term (months) | 36 | 36 | 48 | 48 |  |
| Monthly Payment | $\$ 278$ | $\$ 278$ | $\$ 183$ | $\$ 216$ | $\$ 222$ |
| Total Cost | $\mathbf{\$ 1 0 , 0 0 0}$ | $\mathbf{\$ 1 0 , 0 0 0}$ | $\mathbf{\$ 1 0 , 8 0 0}$ | $\mathbf{\$ 1 0 , 6 1 8}$ | $\mathbf{\$ 1 0 , 6 5 6}$ |

There are trade-offs to each offer. Offer 1 and 2 produce the same monthly payment and total cost. Even though a discount was given in Offer 2, the finance charge makes the cost the same as Offer1. Extending the financing term in offer 3 provides the lowest monthly payment but the highest overall cost. Paying a fee to lower the interest on the 48 month loan is less expensive but beware that rolling any fees into the loan amount increases costs. Doing this type of cost comparison can help you identify the best offer.

Let's talk a little more about the actual cost of credit. Do you make credit purchases based on monthly payment or on the total cost of credit? Knowing what monthly payment you can afford is important to your money map, but shopping for credit by monthly payment can end up costing more in the long run. The numbers can be crunched in a variety of (expensive) ways to fit your monthly payment. The chart below summarizes the four factors of finance (down payment, term, interest rate, and fees) and how changing the factors affect the cost of credit. Keep these in mind when searching for the best offer with the best terms that will cost you less.

| Four Factors of Finance |  |  |  |
| :--- | :---: | :---: | :---: |
| Factor | Direction | Monthly Payment | Cost of Credit |
| Down Payment |  |  |  |
| Term (months) |  |  |  |
| Interest Rate (\%) |  |  |  |
| Fees | Paid up front |  |  |
| Fees | Rolled into loan |  |  |

## Disclosures for Good Decisions

How do you know if you are getting a good deal or paying too much for your credit? The Federal Truth-in-Lending Act requires lenders to disclose potential borrowers with cost information. There are two forms that can help you compare credit products before you sign on the dotted line. Here is a sample of the disclosures required for revolving credit (credit cards).

| Interest Rates and Interest Charges |  |
| :---: | :---: |
| Annual Percentage Rate (APR) for Purchases | 8.99\%, 10.99\% or $\mathbf{1 2 . 9 9 \%}$ introductory APR for one year, based on creditworthiness. After that, your APR will be 14.99\%. This APR will vary with the market based on the Prime Rate. |
| APR for Balance Transfers | 15.99\% - This APR will vary with the market based on the Prime Rate. |
| APR for Cash Advances | $\mathbf{2 1 . 9 9 \%}$ - This APR will vary with the market based on the Prime Rate. |
| Penalty APR (and when it applies) <br> How long will the penalty APR apply? | 28.99\% - This APR may be applied to your account if you: <br> 1. Make a late payment; <br> 2. Go over your credit limit; <br> 3. Make a payment that is returned; or <br> 4. Do any of the above on another account that you have with us. If your APR's are increased for any of these reasons, the Penalty APR will apply until you make six consecutive minimum payments when due. |
| How to avoid paying interest on purchases. | Your due date is at least 25 days after the close of each billing cycle. We will not charge you any interest on purchases if you pay your entire balance by the due date each month. |
| Minimum Interest Charges | If you are charged interest, the charge will be no less than \$1.50. |
| Fees |  |
| Set-up and maintenance fees: annual, account setup, participation, additional card, etc. | Notice: Some of these set-up and maintenance fees will be assessed before you begin using your card and will reduce the amount of credit you initially have available to use. |
| Transaction fees: Balance Transfer Cash Advance Foreign Transaction | Either \$5 or 3\% of the amount of each transfer, whichever is greater (to a maximum fee, $\mathbf{\$ 1 0 0}$ ). <br> Either \$5 or 3\% of the amount of each cash advance, whichever is greater. 2\% of each transaction in US dollars. |
| Penalties: <br> Late Payment Over-the-Credit Limit Returned Payment | $\$ 29$ if balance is less than or equal to $\$ 1,000 ; \$ 35$ if is more than $\$ 1,000$ <br> \$29 <br> \$35 |
| Balance calculation method | We use a method called "average daily balance (including net purchases)." |
| Loss of introductory APR | We may end your introductory APR and apply the Penalty APR if you become more than 60 days late in paying your bill. |
| For more credit card tips from the Federal Reserve Board | To learn more about factors to consider when applying for or using a credit card, visit the website of the Federal Reserve Board at www.federalreserve.gov/credit.card |

## Disclosures for Good Decisions-Installment Loans

In general, installment loans require fewer disclosure items than revolving credit as amortization simplifies the repayment calculation and process. (See page BTG-16) The items disclosed are just as important though because they can help you compare loan terms, cost, and the best deal for you. Here is an example of the information required to be disclosed for installment loans and how to review it. Pay close attention to the numbers in the red boxes when comparing loans.


1. Amount financed: This is the loan amount or 'principal' borrowed.
2. Interest rate: This is the rate of interest you will be paying on the amount financed and is used to calculate your monthly payment. It is also called the note or loan rate.
3. Payment schedule: This information includes the number of payments to be made, or the 'term' of the loan, the amount of each payment, how often the payments are made, and the date the first payment is due.
4. Total of payments: This simply the calculation of number of payments multiplied by the amount of each payment.
5. Finance charge: This is the total amount of interest and all loan related fees that will be paid in the credit transaction. It is also known as "the cost of credit." Note that the financial charge is greater than the total payments less amount financed. This would imply additional loan fees.
6. Annual Percentage Rate (APR): This is not your loan rate. It is the true cost of credit, including interest, loan fees, etc. represented as an annual rate. The great the difference between the APR and the loan rate, the higher the loan fees. This number is key to cost comparison of loan offers.
7. Additional information: This includes late payment fees, prepayment penalties, required insurances, collateral, etc.
$\qquad$

## Disclosures for Good Decisions-Mortgage Loans

The disclosures required for mortgage loans are more complex than installment loans as it corporates rules from the Real Estate Settlement Procedures Act (or RESPA). Here is an example of the three-page loan estimate disclosure. Again, pay close attention to the numbers in the red boxes when comparing loans.


## Closing Cost Details

| Loan Costs |  | Other Costs |  |  |
| :---: | :---: | :---: | :---: | :---: |
| A. Origination Charges | \$1,802 | E. Taxes and Other Gov | ernment Fees | \$85 |
| $.25 \%$ of Loan Amount (Points) <br> Application Fee <br> Underwriting Fee | $\begin{array}{r} \$ 405 \\ \$ 300 \\ \$ 1,097 \end{array}$ | Transfer Taxes |  | \$85 |
|  |  | F. Prepalds |  | \$867 |
|  |  | Homeowner's Insurance Mortgage Insurance Prem Prepaid Interest (\$17.44 Property Taxes ( mont | remium ( 6 months) <br> hium ( months) <br> per day for 15 days © $3.875 \%$ ) <br> s) | $\begin{aligned} & \$ 605 \\ & \$ 262 \end{aligned}$ |
|  |  | G. Initial Escrow Payment at Closing <br> Homeowner's Insurance $\$ 100.83$ per month for 2 mo . Mortgage Insurance per month for mo. Property Taxes $\quad \$ 105.30$ per month for 2 mo. |  | \$413 $\$ 202$ |
|  | \$672 |  |  | $\$ 202$ |
| Appraisal Fee Credit Report Fee Flood Determination Fee Flood Monitoring Fee Tax Monitoring Fee | $\begin{array}{r} \$ 405 \\ \$ 30 \\ \$ 20 \\ \$ 32 \\ \$ 75 \\ \$ 110 \end{array}$ |  |  |  |
| Tax Status Research Fee |  | H. Other <br> Title - Owner's Title Policy (optional) |  | $\begin{array}{r} \mathbf{\$ 1 , 0 1 7} \\ \$ 1,017 \end{array}$ |
|  |  |  |  |  |
|  |  | I. TOTAL OTHER COSTS | (E+F+G+H) | \$2,382 |
| C. Services You Can Shop For <br> Pest Inspection Fee Survey Fee <br> Title - Insurance Binder <br> Title - Lender's Title Policy <br> Title - Settlement Agent Fee <br> Title - Title Search | \$3,198 | J. TOTAL CLOSING COSTS |  | \$8,054 |
|  | \$135 $\mathbf{\$ 6 5}$ | $\begin{aligned} & \hline \mathrm{D}+\mathrm{I} \\ & \text { Lender Credits } \end{aligned}$ |  | \$8,054 |
|  | \$700 |  |  |  |
|  | \$535 |  |  |  |
|  | $\begin{array}{r} \$ 502 \\ \$ 1,261 \end{array}$ | Calculating Cash to Close |  |  |
|  |  | Total Closing Costs (J) |  | \$8,054 |
|  |  | Closing Costs Financed (Paid from your Loan Amount) |  | \$0 |
|  |  | Down Payment/Funds from Borrower |  | \$18,000 |
|  |  | Deposit |  | - \$10,000 |
|  |  | Funds for Borrower |  | \$0 |
|  |  | Seller Credits |  | \$0 |
|  |  | Adjustments and Other Credits |  | \$0 |
| D. TOTAL LOAN COSTS ( $\mathrm{A}+\mathrm{B}+\mathrm{C}$ ) | \$5,672 | Estimated Cash to Close |  | \$16,054 |

## Additional Information About This Loan

| LENDER <br> NMLS/_LICENSE ID <br> LOAN OFFICER | Ficus Bank <br> NMLS/_LICENSE ID <br> EMAIL <br> JHONE | Joe Smith <br> joesmith@ficusbank.com <br> $123-456-7890$ |
| :--- | :--- | :--- |



## Confirm Recelpt

By signing, you are only confirming that you have received this form. You do not have to accept this loan because you have signed or received this form.

| Applicant Signature | Date | Date |
| :--- | :--- | :--- | :--- |
| LOAN ESTIMATE |  | PAGE 3 OF $3 \cdot$ LOAN ID \#123456789 |

## Amortize This!

'Amortization' is another one of the fancy financial terms that simply means how your installment loan is paid back. With each payment, some goes to principal and some for interest. Little by little your principal balance decreases, so you pay less and less interest.
Below is an example of a four year auto loan, showing the first year's and fourth year's payments. Notice the difference between the amounts of interest paid in the first payment to that in the last payment.


## Credit or No Credit?

Sam and Tony both want to buy the same car for $\$ 15,000$ and have come to you for a car loan. Read their individual situations and determine which one you would approve for a loan.

| Sam | Age | Tony |
| :---: | :---: | :---: |
| 26 | Income | 38 |
| $\$ 40,000$ | Marital Status | $\$ 40,000$ |
| Single | Race | Married |
| $\$ 4,000$ | Down Payment | Caucasian |
| $\$ 11,000$ | Lrean Amount | $\$ 2,000$ |
| $\$ 8,478$ | Minimum Monthly <br> Credit Card Payment | $\$ 13,000$ |
| Pard Balances | $\$ 1,832$ |  |
| Missed one payment in past <br> four years. He was late <br> because of a medical <br> emergency. | Pay history <br> every four months. Two <br> accounts that have gone to <br> collection agencies. |  |

Who would you loan money to and provide three (3) reasons why?

1. $\qquad$
2. $\qquad$
3. $\qquad$

## Credit: How to Get It!

When you apply for credit, lenders use the" $\mathbf{5} \mathbf{C ' s}$ of Credit," to determine if you are creditworthy.

Capacity: Lenders want to know that you have the capacity to pay back the loan. In other words, do you have enough income to make the payments on the amount you want to borrow?


Capital: Lenders want to know the value of your savings and debt. They want to make sure that you're not using too much of OPM! They want to make sure you have enough cash on hand to make a down payment or pay for other fees charged for the purchase.

Collateral: Lenders will look at the value of the asset you are pledging (as a promise to pay) to make sure that they do not lend you more money than it's worth. Remember, if you don't repay the loan, the lender can take the property and sell it to recover the amount owed.


Character: Lenders want to know how you have paid your debts in the past. They will review your credit history to look for responsible use of OPM and repayment of debt.

Conditions: This refers to situations that affect your ability to borrow money but may be beyond your control. For example, general conditions of the economy may limit the amount of money available to borrow or the type of loan offered.


## Your Credit Report Card

Your credit report is an overall snapshot of how you have used OPM in the past. It's like a report card for credit!

Creditors report information to one or all of the three main credit reporting bureaus, Equifax, Experian, and TransUnion, which then collect and compile information about your credit usage. Every time you make a payment, miss a payment, apply for new credit, etc., that information is reported to the bureaus. The credit bureaus can then provide the information to you, potential creditors, insurance companies, potential employers, etc., who have an interest in how you have met your
 obligations in the past.

Here is the type of information that can be found in a credit report:

- Personal information: Name or names you have used; current and past addresses, telephone numbers, employers; Social Security Number
- Public records (of a financial nature): bankruptcies, judgments, or liens
- Credit accounts not paid as agreed: accounts with late payments, or that are in default, collections or charged-off
- Credit accounts paid as agreed: accounts that have a positive status; those that are current or have been successfully paid off
- Inquiries (hard): show who has reviewed your credit report because you have applied for new credit, insurance, housing, etc. Creditors evaluate your creditworthiness because of something you have initiated.
- Inquiries (soft): show who has reviewed your report (or parts of) as allowed by the Fair Credit Reporting Act. This includes creditors that want to extend pre-approved offers, employers, current creditors that are conducting account reviews and your own requests to see your report. These inquiries do not affect your creditworthiness or scoring.
- Personal statements: You can put statements on your report, such as, an explanation for disputed information or a fraud alert, which will be seen by anyone that reviews your report.
- Credit score: Your report may or may not include a credit score. If it is included, there is usually an explanation of what has negatively impacted the score and how to improve it.


## Your Free Credit Report: Get It and Check It!

You can get a free* copy of your credit report from each of the three main credit bureaus once every 12 months. You can request one or all three at the same time.

Online: $\quad$ www.annualcreditreport.com
By telephone: 1-877-322-8228
By mail: Annual Credit Report Service Request
PO Box 105281
Atlanta, GA 30348-5281.


Did you know that 79\% of credit reports have errors?** That's why it's so important to order your free credit reports and check them! If you find errors, there are two steps you can follow correct them.

1. File a dispute form or letter with the credit reporting bureau(s). Include copies of documents that support your position. Here is their contact information:

| Equifax | Experian | TransUnion |
| :--- | :--- | :--- |
| PO Box 740241 | PO Box 2002 | PO Box 1000 |
| Atlanta, GA 30374 | Allen, TX 75013 | Chester, PA 19022 |
| 1-800-685-1111 | 1-888-322-5583 | $1-800-888-4213$ |
| www.equifax.com | www.experian.com | www.transunion.com |

The credit reporting bureaus must investigate your dispute within 30 days. They will contact the creditor and ask for a verification of the reported information. If the information cannot be verified as accurate, the bureaus must correct your file. If the information is verified, it will remain on your report.
2. If you still believe this item to be an error, then you must contact the creditor directly, in writing, along with copies of your supporting information. If the information is found to be inaccurate, your creditor cannot report it again.

Be careful of businesses claiming to remove items from your credit file for a fee. All they can do legally is dispute items, just as you can do yourself-for free! You cannot pay to have accurate, negative information removed from your file. The only thing that can remove it is time. Generally, negative items will stay on your report for seven years from the date the event took place (late payment, collections, etc.). Chapter 7 bankruptcy can stay on for 10 years. Tax liens will stay on indefinitely until paid then the seven year reporting clock begins.

[^0]
## What's Your Number?

Just as you find grades on a report card, your credit report has a grade, too, called a 'credit score' (or risk score). A credit score is a number that is a measure of the risk of you not paying back a loan. A credit score is calculated from the information contained in your credit report at that moment in time. Your credit score will change every time new information is reported. Just as with grades in school, the higher the score the better.

Credit scores were created to help lenders make credit decisions fairer and quicker. Credit scores are based solely on your credit behavior which includes your payment history, amount of debt, length of using credit, types of credit used, and how often you apply for new credit, as well as the relationship between those types of information. Credit scores do not consider your gender, race, nationality, religion, or marital status. (Note: If you are married, your spouse will have his/her own credit report. There are no 'joint' credit reports.) In fact, credit scores even ignore your income; they are based only on your how you have handled using OPM.

The most commonly used scoring model is the FICO Score, which was created by the Fair Isaac Corporation. For the general population of credit users, a FICO score weighs the importance of key credit behaviors according to the following:

## FICO Scoring Model



Keep in mind that for individual situations, the relative importance of these categories may be different. For example, a person that is new to using credit will be affected differently than someone with a long history when making a late payment on a credit account. Regardless of the exact weight, the best way to improve a score is to make payments on time and don't borrow in excess.

## Grades Do Matter

Credit scores are used to determine how much credit will cost you. Just like in school, the higher the score, the better. The higher the score, the less credit will cost you. Here is an example of how credit scores relate to the interest rate charged and monthly payment for a four-year auto loan for $\$ 10,000$.

| FICO <br> Score | APR | Monthly <br> Payment | Total <br> Interest <br> Paid |
| :---: | :---: | :---: | :---: |
| $720-850$ | $4.428 \%$ | $\$ 228$ | $\$ 944$ |
| $690-719$ | $6.598 \%$ | $\$ 233$ | $\$ 1,184$ |
| $660-689$ | $7.300 \%$ | $\$ 241$ | $\$ 1,568$ |
| $620-659$ | $11.425 \%$ | $\$ 261$ | $\$ 2,528$ |
| $590-619$ | $19.26 \%$ | $\$ 300$ | $\$ 4,400$ |

*Source: myfico.com for rates quoted 4-21-2022

So why do lenders charge higher rates for lower scores? It's pretty simple, the higher the score, the less likely you are to default, or not pay back your loan. Lenders will lend to borrowers with lower scores, but they want to be compensated for taking on extra risk for a borrower that is less likely to pay on-time or pay at all. That compensation for the extra risk is a higher interest rate.


Even though it's easy to become overly concerned about credit scores, it's more important to focus on long-term responsible use of credit rather than chasing a number. Responsible use of OPM will result in a good credit score.

Credit can be an effective tool to make purchases if used wisely. As a general rule, credit should be used to buy items that increase in value over time, like investing in yourselfthrough education or making money work by building assets. In other words, borrow to grow.

However, there may be times when using credit is necessary for things that don't increase in value over time. Review the following situations. In your opinion, would you use credit for any of these purchases? There is no right or wrong answer.

| Item/Situation | Yes | No | Maybe | Reason |
| :--- | :--- | :--- | :--- | :--- |
| A friend's birthday present |  |  |  |  |
| Weekly groceries |  |  |  |  |
| College education |  |  |  |  |
| New basketball shoes when the <br> one you have now are still <br> good to wear |  |  |  |  |
| New refrigerator because yours <br> broke |  |  |  |  |
| A snack |  |  |  |  |
| Materials for a craft project |  |  |  |  |
| Medical procedure that the <br> doctor told you to have done <br> immediately |  |  |  |  |
| Overdue bills |  |  |  |  |
| Fixing a car |  |  |  |  |
| Attending a swap meet |  |  |  |  |

[^1]
## Credit: How to Keep It!

Just as we tell our kids to take care of their clothes and toys to make them last, we need to take care of our good credit to make it last. It's not difficult to do, but it does take some effort. Here are some general suggestions:

1. Start with a money map. Not only does a money map help you to control where your money is going, it can help you determine if your debt service is too high. Even if your debt-to-income ratio is below the general guidelines, your money map can show you if your debt is affordable considering your needs, other obligations, and goals.

2. Pay bills on time. Not only does paying bills on time prevent late fees and penalties, it establishes good credit "character." Lenders look favorably upon those that have consistently paid their bills on time. Make payments 5 to 10 days before they are due to avoid the risk of paying late fees. Try automatic bill pay to avoid late payments.
3. Limit debt amount. Not only does this keep your debt ratios low, but it is necessary in order to achieve financial stability. Recall the example of famous people that filed for bankruptcy in the Make Money Work module. Owing more than you own is a recipe for financial disaster. Pay more than the minimum on credit balances lowers your interest cost too.

4. Use only what you need. Not only does this show responsible use of credit, it saves you money! Credit is not free, and the less you use, the less you pay in interest. Shop around for the best APR's when you need credit. In case you are tempted by preapproved credit offers, call 1-888-5-OPTOUT to have your name removed from marketing lists.
5. Borrow to Grow! Make sure that if you borrow money, it will be beneficial to your financial situation.


## Know When to Say 'When'

Even when you 'borrow to grow,' it is still possible to borrow too much. Here are figures you can use as a guide for keeping your borrowing to reasonable levels.

## Debt-to-Income Ratio

This is also called your monthly 'debt service.' In other words, it says how much of your income is used to pay debts every month. It is calculated by dividing your minimum monthly debt payments by your gross monthly income. Use your numbers to see where you stand.


A general rule is to keep your debt-to-income ratio less than 10\%. If you include your housing related expenses such as rent or mortgage, your ratio should be less than $\mathbf{4 0 \%}$.

## Debt Utilization Ratio

This number represents how much of your available credit (or credit limit) you are using. It is calculated by dividing your total amount of debt by total credit limit. Use your numbers to see where you stand.


A general rule is to keep your debt utilization ratio below 30\%. The next time you hear someone say they have "maxed out" their credit cards, you can let them know that their debt utilization ratio is $100 \%$ !

## Credit: How to Keep It!

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Read the following statements about using credit and check those that apply or have applied to your situation prior to incarceration.
$\square$ I only buy things that I need or that I can afford.
I hide things that I buy on credit or lie about how I paid for them.
$\square$ I know how much money I need each month for my living expenses.
I use cash advances on a credit card to pay for groceries or other necessities.
$\square$ I know how much I owe in total on my debts.I put off looking at my bills and credit card statements.
$\square$ I usually pay more than the minimum on my credit cards
I charge more on my credit cards than I pay each month.
$\square$ I know the total amount of interest that I pay every year on my debts.
I owe money to seven or more creditors.
$\square$ I look at the total cost of interest before I borrow.
I have overdue credit payments that will take more than a year to repay.
$\square$ I know the percentage (\%) of my gross monthly income that goes to credit payments.
I have used rent-to-own stores, pay day loans, or buy here, pay here car dealers.
$\square$ I have ordered my free credit reports within the past year and reviewed for errors.
I have a past due credit payment that will take more than a year to pay repay.
The statements with (green) boxes represent positive credit practices. The more you have checked, the easier managing your credit will be! The unchecked green boxes are practices in which to work towards implementing. The statements with (red) circles indicate credit practices that will hinder improving your credit and will need some adjustments. Moving forward, start small by working on one or two areas and continue until you have addressed all of the unchecked green boxes and the red circle items that you checked.

## Dissecting Your Debt

To help get a better look at your debt, complete the following chart to dissect your debt. Check on your most recent statements for the information or call your creditors to find out. Place a check in the C column if the debt has been sent to a collection agency. See below for instructions on the Debt Priority (DP) column.

| Dissecting Your Debt |  |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | APR <br> Description | Balance | Monthly <br> Payment | \# of <br> Payments <br> Behind | \$ Amount <br> Behind | C | DP |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

The DP ("Debt Priority") column is to help you decide which debts need to be paid first. Secured debt is usually at the top of the list because, if you don't make the payments, the lender can take back the property used to secure the loan. In the example above, the car loan should be paid first; without a car, you may not be able to get to work! With other unsecured debt, there are two schools of thought:

1. Pay off the higher interest rate loans to save the interest expense; or
2. Pay off the smaller balances so you can write fewer checks and enjoy the small victories along the way.

There is no right or wrong answer for the DP column. This is a personal choice, and you must decide what is best for your situation.

## Credit: How to Fix It!

What if you have some warning signs with your debt situation and need to fix it? Although it's unsettling, the good news is that you have options: on your own, credit counseling, a debt management program (DMP), debt settlement or bankruptcy. Here is a brief look at pros and cons of each choice.

## On Your Own

- Establish a manageable money map
- Contact creditors and ask for reduced interest rates, payments or refinance
- Make good on your promises to pay and make payments on-time


## Pros:

- Takes control of your situation
- Saves money in additional late fees and penalties
- Re-establish payment history


## Cons:

- Takes time to pay off debts
- May still have to manage multiple debt accounts and payments


## Credit Counseling

- Evaluate credit report and debt
- Establish a manageable money map
- Suggest repayment strategies
- Helps contact creditors and ask for reduced interest rate, payments or refinance options

\section*{| Pros: | Cons: |
| :--- | :--- |}

- Professional analysis of your situation
- Saves money in additional late fees and penalties
- Re-establish payment history
- Takes time to pay off debts
- May still have to manage multiple debt accounts


## Debt Management Program (DMP)

- Credit counseling
- Contact creditors and negotiates a lower interest and manageable repayment plan
- One monthly payment to provider
- Monthly disbursements to creditors


## Pros:

- Professional analysis of your situation
- Saves money in additional late fees and penalties
- Re-establish payment history
- Write one check per month


## Cons:

- Will take time to pay off debts (2-5 years)
- May not qualify for credit until completed
- Monthly fee


## Debt Settlement

- Credit counseling
- Accounts must be in collection; if not, you will be advised to stop making payments
- Make deposits into separate escrow account for settlement
- Contact creditors and negotiates a settlement payment for less than owed
- Disburse settlement payment to creditors

| Pros: |  |
| :--- | :--- |
| Pay less than owed |  |
|  |  |
|  |  |

## Cons:

- High fees
- May have to claim forgiven debt as income on your taxes (1099-C)
- Creditors may still try to collect on accounts
- Immediate damage to credit if had been making on-time payments prior


## Bankruptcy

- Must attend pre-bankruptcy counseling before filing
- File and "means" test for payment plan (Chapter 13)
- Notification to creditors
- Must participate in debtor education
- Discharge may be approved or denied


## Pros:

- Some or all of debt forgiven
- Maybe faster than repayment plan
- Generally not taxable (note: there are exceptions)

Cons:

- Not all debt forgiven (alimony, child support, taxes, federal student loans, etc.)
- Will affect qualification for new credit (usually 2+ years)
- May be reported for 10 years


## Other Types of "Credit"...Forget It!

There are some types of credit and services that are considered predatory or abusive, charging excessive fees and interest. The lenders that offer these types of products prey on consumers with limited credit experience, a poor credit history, the elderly, minorities, immigrants, and those in a money crisis. What they have to offer may sound great, but when it comes down to the numbers, it is very expensive and unsafe way to borrow money. See if you can match the type of loan with its description

$\qquad$ are short-term loans, (30 days), that use a person's car to secure the loan. If the loan is not repaid, the lender may take the car and sell it to get the loan money back. Lenders charges $25 \%$ per month ( $300 \%$ APR) on loans which are only a small fraction of the car's value. Failure to pay in full at the end of the month can lead to repossession.
$\qquad$ are businesses that provide short-term loans, usually one to two months, which are secured by personal property that you turn over to the business. The business can legally sell the property if you fail to repay the loan when due.
are loans that are secured by your own tax refund money. When your refund is issued by the IRS, it is used to pay back the loan. Regardless of when the refund is processed or the amount, you are subject to repay according to the terms of the loan. Because of new IRS rules, this product may not be available after the 2011 tax year filing season.
$\qquad$ are businesses that allow you to make purchases with little or no down payment by first renting the item to you for a period of time before you own it. You only have to make small weekly payments; however, the extended period of time can end up costing 100$300 \%$ of the value of the item.
$\qquad$ are short-term loans that are typically repaid in two weeks, usually on your next payday. These loans are secured by a post-dated check that will be deposited on the loan's due date. Lenders charge flat fees for these loans which equate to $300+\%$ APR's. If you don't have the money to cover the check, you may be forced to roll-over the loan for another two weeks, incurring more fees.
$\qquad$ are businesses that sell and finance automobiles, based on a monthly payment the customer can manage rather than the automobile's value. Typical interest rates start at $25 \%$, and the payoff schedule can last beyond the useful life of the automobile. In most cases, the down payment a customer makes covers the dealers cost of the entire vehicle.

Source: Adapted from DollorWorks 2 (University of Minnesota)

## Predatory Lending: Too Good to Be True

Predatory lending is an unfair practice that takes advantage of consumer's vulnerability and fears. It hurts consumers by increasing their debts, impairing their ability to make payments on the loans and damaging their credit. It is bad for families and bad for the neighborhoods where they live. Predatory lending causes untold harm.

Predatory lending initially hides in appealing disguises that attract the very victims who should be most wary. They can appear to be their victims' allies against hostile financial forces. Only later do the unsuspecting marks realize that their former friends have saddled them with debts they can never repay. For many, the awakening comes too late. Some never recover and those who do lose thousands of dollars.

The only way to avoid predatory lending is through knowledge. Although there are statutes designed to protect consumers, there is still no substitute for a little common sense and knowing what to look for when seeking credit. No less than the law of gravity, the laws of economics apply to everyone, so if a deal sounds too good to be true, it is too good to be true. "Let the buyer beware" was good advice when it was offered thousands of years ago, and it still holds true today.

Here are some common practices of predatory lending to be aware of when using credit:

- Being asked to sign blank forms that will be filled in later.
- Willingness of company representatives to falsify loan applications, particularly information about income.
- Forging important, key loan documents.
- "High-pressure" sales presentations with "one-time" offers.
- Being offered loans for much higher amounts than required.
- Failure to provide the required Truth-in-Lending Disclosure
- Planning loan closings at places other than in lender offices (such as in the home, in a motor vehicle, at a restaurant, etc.).
- Other names ("phantom" signers frequently unknown to borrowers) are added to documents to make loans seem more affordable.
- Changing loan terms at closing.
- Being encouraged to repeatedly refinance the loan.
- Being contacted by companies at home, without having requested a call.

If you feel you've been a victim of predatory lending, contact the Pennsylvania Department of Banking and Securities at 1-800-PA-BANKS or the Attorney General Office at 1-800-441-2555.

## Additional Resources to: Borrow To Grow

## Annual Credit Report.com www.annualcreditreport.com

AnnualCreditReport.com is the only authorized site that provides consumers with the secure means to request and obtain a free credit report once every 12 months from each of the three nationwide consumer credit reporting companies in accordance with the Fair and Accurate Credit Transactions Act (FACT Act).

## Aspen Institute: www.aspeninstitute.org

The Nasty Nine
Read about nine high-cost practices that could strip cash away from you.

## Experian: www.experian.com

## Sample Credit Report

See what a credit report looks like, what's reported, and how.

## Fair Isaac Corporation: www.myfico.com

Understanding Your FICO Score
Learn what goes into a FICO score and ways to improve your score.

## Federal Trade Commission: www.ftc.gov

A Summary of Your Rights Under the Fair Credit Reporting Act
Review your consumer rights when it comes to credit reporting, scoring and access to your file.
FTC Fact for Consumers: Credit and Your Consumer Rights
Learn more about credit and important rights you have as a consumer.

## Financial Planning Association: www.fpanet.org

Debt Management Plan
Use this to determine create a manageable repayment plan of your debt.

## National Foundation for Credit Counseling (NFCC): www.nfcc.org

Find a Counselor Now
NFCC agencies provide non-profit credit and budget, housing, and bankruptcy counseling throughout Pennsylvania. Use the zip code search to find one near you.

## PA Insurance Department: www. www.insurance.pa.gov

How Credit Relates To Insurance: A Fact Sheet For Pennsylvania Consumers Learn more about credit reports, credit scores, and insurance scores.

## Pre-session Questionnaire

ID $\qquad$

Circle the answer that you believe is correct.

1. Which of the following is a type of credit you can use more than once?
A. Revolving
B. InstallmentC. MilitaryD. Service
2. Which of the following would increase the cost of credit?A. Lower termB. Higher down payment
C. Lower credit score
$\bigcirc$
D. Lower fees
3. Which of the following " 5 C's of Credit" refers to a person's credit history?
A. Capacity
B. CharacterC. Collateral
$\bigcirc$
D. Condition
4. Which of the following credit behavior has the most influence in the FICO scoring model?A. Amount of debt
B. Payment historyC. Interest ratesD. Inquiries
5. True $\bigcirc$ or false $\bigcirc$ There are disclosures that lenders must provide for revolving credit, installment loans, and mortgage loans.
6. Which of the following is could have an effect on your taxes?A. Asking a lender for a reduced interest rate
B. Disputing an item on your credit reportC. Making payments through a debt management programD. Paying a lender less that the debt you owe
7. Which of the following is an example of using credit to grow?A. Birthday giftB. EducationC. Emergency car repair
D. Vending machine snack

## Post-session Questionnaire

ID

Circle the answer that you believe is correct.

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O
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C. Emergency car repair
D. Vending machine snack

ID

## Session Evaluation

Location
Date $\qquad$
We hope you found today's session engaging and of value to you. Please share your opinions and comments so we may continue to improve the program. Thank you!

|  | Excellent | Very <br> Good | Good | Fair | Poor |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Overall, I feel the session was: | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Before the session statement: |  |  |  |  |  |
| My knowledge and skills about the topic were: | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| After the session statement: |  |  |  |  |  |
| My knowledge and skills about the topic are: | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| My confidence to apply what I have learned today is: | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| During the session statements | Strongly Agree | Agree | Not Sure | Disagree | Strongly Disagree |
| The instructions were clear and easy to follow. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| The time allocated was right for the topic. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| The slides were clear and helped my learning. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| The examples helped my learning. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| The examples were relevant to my situation. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| The instructor: |  |  |  |  |  |
| was knowledgeable about the topic. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| delivered lesson in a clear and understandable manner. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| was engaging and encouraged interaction. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| was well-prepared. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| was approachable and open to questions. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| The session: |  |  |  |  |  |
| met my expectations. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| was of value to me. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| has motivated me to take action. | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Final Questions |  |  |  |  |  |
| The most valuable thing I learned today was: | What was the least valuable part of the session and how could it be improved? |  |  |  |  |

Additional comments:


[^0]:    *Free reports do not contain a credit score.
    ** National Association of State Public Interest Research Groups

[^1]:    Source: Adapted from Building Native Communities: Investing for Your Future (First National Development Institute)

